

BRAINERD PARKS AND RECREATION DEPARTMENT

Regular Park Board Meeting
Friday, December 18, 2009 at 11:00 a.m.
Brainerd City Hall Conference Room

I. Call to Order

II. Approval of Consent Calendar

(All matters listed in this form are considered routine by the board and will be enacted by one motion.)

- A. Approval of the minutes of the regular meeting held October 26, 2009, as distributed
- B. Approval of the disbursements for the months of November 2009 and December 2009

III. Old Business

- A. 2010 Budget Update

IV. New Business

- A. Northwoods League Contract
- B. College Drive
- C. Subdivision Ordinance
- D. Transfer of Contributions & Donations
- E. 2010 Seasonal Pay Rates

V. Director's Report

VI. Public Forum

VII. Additions to Agenda

BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
December 18, 2009 at 11:00 a.m.
City Hall Conference Room

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 11:10 a.m.

Present were Chairman Marty Johnson, Barb Egan, Greg Roberts, Brian Phelps and Park Director Wayne Mooney. City Council Liaison Anne Nelson Fisher was noted absent.

MOVED AND SECONDED BY PHELPS AND ROBERTS,
DULY CARRIED TO APPROVE CONSENT CALENDAR AS PRESENTED

- A. Approval of the minutes of the regular meeting held October 26, 2009**
- B. Approval of the disbursements for the months of November 2009 and December 2009**

OLD BUSINESS

A. 2010 Budget Update

The 2010 budget is still being discussed. Governor Pawlenty did not unallot Local Government Aid (LGA) for the next six months. Thus far, City Council has not made cuts to the 2010 Parks Department budget.

NEW BUSINESS

A. Northwoods League Contract

Director Mooney reported that Lunkers' owner Joel Sutherland reviewed the proposed lease agreement and wanted the contract to specifically state that the Lunkers would have rights to all concession revenues at the stadium. This would include any non-Northwoods league events held at the facility. Because the lease agreement applies to Northwoods League games and events only, the Board would need to approve any proposed non-Northwoods League events. Following a short discussion, board members agreed to Mr. Sutherland's request, however, the team must pay the department 10% of concession sales up to a maximum amount of \$100 per day for any non-Northwoods League events. Mr. Mooney will bring this proposal back to Mr. Sutherland.

B. College Drive

Director Mooney shared a preliminary irrigation plan for the College Drive reconstruction project, for the purpose of discussing maintenance of the turf, landscaping and trees. In the plan, park staff would be responsible for maintenance of the center median, roundabouts and some boulevard areas. Mr. Mooney estimated at least 220 additional man-hours would be required to keep the area maintained, adding that the irrigation zones in this project would be almost as many as in all the parks combined. Following considerable discussion, the Board agreed that it could see irrigation of the median, but not the boulevards. Mr. Phelps was concerned that various issues might arise from boulevard irrigation and maintenance. The Board recommended that Mr. Mooney work up two cost analyses for City Council's review - one with boulevards included, and one without boulevards. It is also the Park Board's understanding that it would be able to get the additional funding necessary to do the maintenance.

C. Subdivision Ordinance

Included with November meeting materials was the proposed Public Land Dedication ordinance. The Park Board would tend lean toward fees versus land, and fewer neighborhood parks versus larger regional parks. Director Mooney will forward the Board's comments on to City Planner Mark Ostgarden.

D. Transfer of Contributions & Donations

The Park Board recommended transferring year-end unbudgeted Contribution and Donation funds to the Park Dedication Fund. Director Mooney will request that the balance of \$6,155.00 be transferred to Park Dedication. Motion by Mr. Phelps; seconded by Mr. Roberts. Board approval was unanimous.

E. 2010 Seasonal Pay Rates

The Park Board unanimously approved the proposed 2010 seasonal pay rates. Motion by Mr. Phelps; seconded by Mr. Roberts.

DIRECTOR'S REPORT

PUBLIC FORUM

ADDITIONS TO AGENDA

NEXT MEETING

Monday, January 25, 2010 at 3:30 p.m. in the conference room at City Hall.

ADJOURNMENT

A motion to adjourn was made at 11:48 a.m. by Mr. Roberts. Ms. Egan seconded.

Respectfully submitted,



Kim Finch, Administrative Specialist