

BRAINERD PARKS AND RECREATION DEPARTMENT

Regular Park Board Meeting
Tuesday, January 20, 2009 at 3:30 p.m.
Brainerd City Hall Conference Room

I. Call to Order

II. Approval of Consent Calendar

(All matters listed in this form are considered routine by the board and will be enacted by one motion.)

- A.** Approval of the minutes of the regular meeting held December 15, 2008, as distributed
- B.** Approval of the disbursements for the month of January 2009

III. Old Business

IV. New Business

- A.** Northwoods League Update – Joel Sutherland
- B.** Brainerd Northside Neighborhood Association Request
- C.** Beverage RFP
- D.** DNR Grant for Trailside Park
- E.** 2009 Budget - LGA

V. Director's Report

VI. Public Forum

VII. Additions to Agenda

**BRAINERD PARKS AND RECREATION DEPARTMENT
Regular Park Board Meeting
January 20, 2009 at 3:30 p.m.
City Hall Conference Room**

Pursuant to due call and notice thereof, the regular meeting of the
Parks and Recreation Board was called to order at 3:35 p.m.

Present were Vice-Chairman Brian Phelps, Howard "Jiggs" Blanck, Barbara Egan, City Council Liaison Anne Nelson Fisher and Park Director Wayne Mooney. Marty Johnson and Greg Roberts were noted absent.

**MOVED AND SECONDED BY BLANCK AND EGAN,
DULY CARRIED TO APPROVE CONSENT CALENDAR
WITH THE ADDITION OF ITEM A UNDER ADDITIONS TO AGENDA**

- A. Approval of the minutes of the regular meeting held December 15, 2008**
- B. Approval of the disbursements for the month of January 2009**

OLD BUSINESS

NEW BUSINESS

A. Northwoods League Update – Joel Sutherland

Mr. Joel Sutherland, new owner of the Northwoods League Brainerd franchise, introduced himself to board members. Mr. Sutherland also owns the St. Cloud River Bats, and has an extensive background in sports marketing. He stressed the importance of host families, taking care of players and fans, and providing a good atmosphere for families. He invited everyone to attend the press conference at The Lodge on Thursday, January 22, 2009 at 6:00 p.m. when the new team name/logo/colors will be announced.

B. Brainerd Northside Neighborhood Association Request

Included with meeting information was a letter from BNNA asking to sell food items at the 2009 Great Pumpkinfest. BNNA plants and maintains flowers in Gregory Park and would like the opportunity to raise additional funds for beautification projects. Proceeds from BNNA's Pumpkinfest concessions would be used specifically for Gregory Park projects, and BNNA would submit an annual report to the Park Board. Motion to approve was made by Mr. Blanck and seconded by Ms. Egan. Approval was unanimous.

On another topic, Mr. Blanck asked if Community Action is charged a fee for the use of Gregory Park for the annual Arts in the Park event. Community Action is not charged for either Arts in the Park or for the use of Kiwanis Park on the 4th of July. Mr. Blanck suggested that we take a look at that because of the budget situation, and the department's non-profit policy specifies that events must be held Monday-Friday in order to waive fees. Staff will provide cost information regarding non-profit use of the parks at the February meeting.

C. Beverage RFP

Director Mooney reported that the Parks Department's 10-year beverage contract with Pepsi-Cola expires in April 2009. He is seeking direction to proceed with a Request For Proposal for local beverage providers. Brainerd Blue Thunder had asked to be excluded from the next contract, and the new owners would prefer that as well; board members approved. Ms. Fisher wanted to know how long the contract would be. Mr. Mooney was thinking about a five-year contract to include an annual cash donation to be used at the Park Board's discretion. Mr. Blanck asked why a five-year contract, why not three? Ms. Egan commented that an annual contract forces vendors to be more

competitive. Following a short discussion, board members approved an RFP for a three-year contract, excluding Mills Field, and for Director Mooney to bring the proposal to the February meeting.

D. DNR Grant for Trailside Park

Director Mooney will be applying for a DNR grant in February for a Trailside Park entrance and parking lot. A motion of support from the Park Board is one requirement of the grant application. Motion to approve by Mr. Blanck; seconded by Ms. Egan. Board approval was unanimous.

E. 2009 Budget - LGA

A list of staff-proposed budget cuts was included with meeting information. Board members had concerns about liability issues with closing the beach and eliminating lifeguards. Ms. Fisher would like a legal opinion before proceeding with closing the beach. Mr. Mooney will check with the League of Minnesota Cities. He's quite sure they have established guidelines for closing a public beach. Ms. Egan was unhappy that the summer brochure wouldn't be mailed to Brainerd residents this year. Brochures will still be distributed to the applicable schools, program information is printed in the ISD 181 Community Ed summer guide, and are available at a number of places including the Public Library, the Parks Department office at Lum Park, and on display racks throughout the area. The brochure and registration form are also available on the website. Ms. Egan suggested getting the brochures out to new families via the Newcomer's Club. Someone thought there might be a charge to be included in the Newcomer's baskets. Mr. Blanck made a motion to accept the proposed 2009 budget cuts. Ms. Egan seconded. Approval was unanimous.

DIRECTOR'S REPORT

PUBLIC FORUM

ADDITIONS TO AGENDA

A. New Board Member

Ms. Barbara Egan was sworn in as a new Park Board member, replacing Bob Sullivan who recently resigned.

NEXT MEETING

Monday, February 23, 2009 at 3:30 p.m. in the conference room at City Hall.

ADJOURNMENT

A motion to adjourn was made at 4:48 p.m. by Mr. Blanck. Ms. Egan seconded.

Respectfully submitted,

Kim Finch, Administrative Specialist