

Brainerd Parks and Recreation Seasonal Job Description Summaries

Maintenance Workers – Manual work from unskilled to experienced in nature. Work may include mowing, ball field maintenance, weed whipping, shoveling, planting, painting, and may require the use of standard and specialized tools. Maintenance personnel typically work on a crew with a supervisor. These positions will include some weekend work. Must be 18 years of age by May 15.

Recreational Aides – Recreation Aides will supervise and provide instruction for youth (ages 3-12) involved in baseball and softball programs. Must be able to teach basic baseball/softball skills, as well as plan and supervise special events and activities for children. "Rec" Aides should enjoy working with children in a fun recreational atmosphere.

Lifeguards - Applicants must have a Red Cross Lifeguard certificate with CPR and First Aid training. This position involves supervision and maintenance of the swimming beach and the dressing areas. Candidates must possess basic skills and knowledge of a swimming beach environment.

Swim Instructors – Applicants must have completed and passed a WSI (Water Safety Instructor) class, and have a Lifeguard Certificate with CPR and First Aid training. This position will teach Red Cross levels of swimming instruction, from basic to intermediate water safety skills.

Umpires (Youth baseball and softball) – Applicants must have knowledge of rules of the game, and attend an umpire clinic. Umpires must provide their own uniform in accordance with department regulations.

Scorekeepers/Announcers (Tournaments Only) – Duties include keeping the scorebook for the games, using a microphone to effectively announce the games, and updating the electronic scoreboard during games. Knowledge of baseball is important for this position.

Concessions Workers – Prepare food according to health department guidelines and sell food out of a concessions stand. Must be willing to be trained on safe food handling procedures. Must have the ability to handle cash transactions accurately.

Weekend Workers – Employees are needed for various jobs including working concessions stands, ball field maintenance and scorekeeping/announcing. These will be weekends ONLY positions.